



GRENDON UNDERWOOD PARISH COUNCIL

All correspondence to the Parish Clerk on clerk.gupc@outlook.com
Tel: 0787 368 3043 Web Site: <https://www.gupc.org.uk/>

ANNUAL PARISH MEETING MINUTES

Pursuant to the Local Government Act 1972 (various sections), the Annual Parish Meeting of the Parish of Grendon Underwood was held in the Village Hall, Main Street, Grendon Underwood on

Tuesday, 27th May 2025 at 19.45hrs.

This is not a Parish Council Meeting. Should the current Chairman of the Parish Council attend, they will be legally mandated to act as Chairman of the meeting, and not in any capacity related to Chairmanship of the Council.

Parish Councillors attending do so as residents of the parish with the same voting rights as any other resident.

The purpose of the Parish meeting is to allow representation on "parish matters" by and to those present and the meeting is open to all residents of the parish and any other stakeholders working, or with interests, in the parish.

At the Annual Parish Meeting the Chairman of the Parish Council gives a report on activity in the parish over the previous year and any plans for the forthcoming year. The Responsible Financial Officer presents the Accounts. Other stakeholders may also present annual reports, given appropriate notice to the Clerk on clerk.gupc@outlook.com.

The Chairman will accommodate any resident of the parish to make representations. Any Stakeholder reports to hand will be available on the Council web site.

1. To receive any representations from residents **MINUTE:** none received
2. To note the Parish Council Chairman's Annual Report. **MINUTE:** the Chairman advised all reports will be summarised at the meeting with full versions being posted to the Parish Council website after the meeting.
The Chairman thanked all residents and Councillors for their support over the year and recognised the multiple contributions to the community delivered by the Council.
Stressing that once again, for the tenth year in a row, council has not needed to request an increase in the precept thus having no impact on resident council tax.
3. To note the acting RFO's Annual Report. **MINUTE:** the Acting RFO thanked the Chairman for her kind words and expressed the thanks of the Council for all her unstinting work. He summarised the current financial status by confirming, for the record, that all statutory duties regarding mandatory fiscal control are complied with, including holding reserves equivalent to 50% of statutory annual spend, expenditure (statutory and discretionary) against income and budget, S106 management, S137 management, reserves management & a review of all Direct Debits and Standing Orders. He confirmed the last payment of a zero-interest loan for LED lighting was paid off in February 2025. A National Lottery Grant of £20,000 (twenty thousand pounds) was gratefully received on 1st November 2024 and has been used for new playground equipment.
4. To note a report from Buckinghamshire Unitary Authority. **MINUTE:** County Cllr Mahon attended and delivered the County report.
5. To note a report by Thames Valley Police community policing team. **MINUTE:** Two Thames Valley officers were welcomed to the meeting and were fully receptive to concerns in the parish. They confirmed they would seek to improve communications, especially of outcomes from reports to/from residents, and urged everyone to take care of property, both personal and communal, such as camera door bells, car anti-theft (especially electronic key



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vehicles), suspicious activity vigilance and speeding. They advised about Thames valley alerts service that alerts on local crime in our area and can help us being extra vigilant. Residents can sign up via www.thamesvalleysalter.co.uk

6. To note a report from the Village Hall Charity. **MINUTE:** the Chairman of the Trustees summarised their report.
7. To note a report from the Saye & Sele Foundation. **MINUTE:** the Council Trustee on the Charity summarised their report
8. To note a report from Grendon Underwood Combined School **MINUTE:** the Headmistress of GUCS had provided a report which was delivered by the meeting Chairman.
9. To note a report from HMP Springhill & Grendon. **MINUTE:** the Governor had provided a report which was delivered by the Chairman.
10. To note a report Springhill Residents' Group (SRG) **MINUTE:** the Secretary of the SRG summarised their report
11. To note a report Faith Beaumont Charity **MINUTE:** the meeting Chairman noted no significant activity over the year.
12. Open forum for "parish matters" not on the agenda of the Annual Parish Council Meeting to follow. **MINUTE:** i) Elect a Council Trustee for Saye & Sele Foundation ii) Elect a Trustee for the Grendon Underwood Village Hall Charity
13. Determine the time & place of next Annual Parish Meeting. **MINUTE:** agreed Tuesday, 26th May 2027 at 19.45 hrs.